

Docking State Office Bldg., 5th Floor South
915 SW Harrison Street
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Topeka, KS 66612
(785) 296-4653

**ADULT ADOPTEE REQUESTING COPY OF ADOPTION RECORD
AND/OR SEARCH FOR BIRTH PARENT(S)**

Current Name _____ Telephone _____

Street Address _____ City/State/Zip _____

Birth Name, if known _____ Date of Birth _____

Birthplace _____ Name of Adoptive Parents _____

Name of Birth Mother at time of severance or relinquishment, if known _____

Name of Agency or person involved in the adoption, if known _____

Please mark request(s) that apply:

_____ I am requesting a copy of my adoption record.

_____ I am requesting a search to be conducted for my birth mother and/or father. Please indicate which birth parent(s) you wish to have contact with by marking the appropriate Person(s) below:

_____ Birth Mother's Name (if known)

_____ Birth Father's Name (if known)

WE DO NOT CONDUCT SEARCHES FOR GRANDPARENTS, AUNTS, UNCLES, COUSINS ,etc.)

(Our agency will search for birth sibling(s) only if the adoptee and birth siblings had an established relationship prior to being adopted. If interested, please contact our office to complete a sibling search request form.)

IMPORTANT !!

IF YOU HAVE REQUESTED CONTACT WITH YOUR BIRTH MOTHER AND/OR FATHER, YOU MUST COMPLETE THE AUTHORIZATION TO RELEASE INFORMATION FORM. THIS FORM MUST ALSO BE SIGNED BEFORE A NOTARY.

IF YOU HAVE REQUESTED A COPY OF YOUR ADOPTION RECORD:

Within 4 - 6 weeks, you should receive a copy of your adoption record which may include a social history regarding your birth family, medical history, pictures, and correspondence from birth family. **You must be 18 years of age before any information can be released. Proof of identity is required: a copy of your driver's license or copy of your birth certificate is recommended.** If a private agency was involved in your adoption (i.e. Kansas Children's Service League, Lutheran Social Services, Catholic Social Services, etc.) you may need to contact that agency for a more complete copy of your adoption record.

IF YOU HAVE REQUESTED A SEARCH FOR YOUR BIRTH PARENT(S):

Our agency will attempt to locate your birth mother and/or father and determine whether they are interested in having contact. The searching process may take several months to complete. Please keep in mind there is a possibility that our agency will be unable to locate these persons or they may not be interested in contact. In either event, your search request will be maintained in your adoption record and be available to them should they inquire at a future date. Upon completion, you will be notified of the search results.

Please return: (1) this completed form, (2) the notarized authorization form (if applicable) and (3) proper proof of identification (a copy of your birth certificate or current driver's license) to the address listed above. INCOMPLETE REQUESTS WILL NOT BE PROCESSED.

(Signature of Adoptee Requesting Record/Search)

(Date)

Our agency will attempt to contact the **adult adoptee** and, if located, will determine whether he/she is interested in contact. The searching process may take up to 6 months to complete. Please keep in mind that there is a possibility that our agency will be unable to locate the **adult adoptee** or the **adoptee** may not wish contact. In either event, your request will be filed in the **adoptee's** record in the event that he/she should request contact at a future date. Upon completion of the search, you will be notified of the results.